# guest information 

The Tea Room


## LOCATION

The Tea Room is located on the sixth floor of the Wilkins Building at 713 Walnut Street in downtown Des Moines.


## MAIN ENTRANCE

The entrance to the Wilkins building is located on 8th Street, halfway between Walnut Street and Locust Street.
On event days, there will be a sign outside the entrance of the building to help direct guests. Upon entering the building, the elevators are down the hall to the left. Take the elevator to the sixth floor and they will open right into the main lobby of The Tea Room.

If you are visiting The Tea Room during the week or on a day that an event is not scheduled, please use the call box at the main door to be buzzed into the building.

## SKYWALK ENTRANCE

The skywalk entrance to The Tea Room is most directly accessible from the Des Moines Partnership building on the second floor. You can take the stairs or the elevator to the second floor and follow the skywalk directions to the Wilkins/Tea Room entrance. Once inside the Wilkins building, take the elevator to the sixth floor.

## STREET PARKING

Nearby street parking is free after 9:00 p.m. Monday through Saturday, and free all day Sunday.

## RECOMMENDED PARKING GARAGES

## 9th and Locust Parking Garage

Three-minute walk to The Tea Room.
Vehicle entrance and exit are on the south side of the garage on Locust Street.

The southeast corner of the garage links to the skywalk and provides the most direct route to The Tea Room (both on skywalk and street level).

Handicap accessible entrances are on all four corners of the garage.

Rates are $\$ 1$ per hour (up to $\$ 10$ per day) Monday through Saturday between 9 a.m. and 9 p.m. and free on Sundays. Accepts credit and debit cards only.

## 8th and Mulberry Parking Garage

Three-minute walk to The Tea Room.
Vehicle entrance and exit are on the northwest corner of the garage on Mulberry Street.
The east half of the parking structure is EMC Insurance's private parking.

Handicap accessible entrance and exit are on the north side of building on Mulberry Street.
Pedestrian entrance and exit are on the south side of building on Cherry Street.
Rates are $\$ 1$ per hour (up to $\$ 10$ per day) Monday through Saturday between 9 a.m. and 9 p.m. and free on Sundays. Accepts credit and debit cards only.

## NEARBY HOTELS

## Des Lux Hotel

800 Locust St, Des Moines, Iowa 50309

## Des Moines Marriott Downtown

700 Grand Ave, Des Moines, Iowa 50309

## Hyatt Place Downtown

418 6th Ave, Des Moines, Iowa 50309

Renaissance Des Moines Savery Hotel 401 Locust St, Des Moines, Iowa 50309

