

THE  
**CONSERVATORY**  
 EVENTS & ARTS  
 East Village, Des Moines

**STATEMENT**

**Client(s):** Abigail Hutson  
**Date:** 2/22/20

Item	Description	Quantity	Cost	Total	Note:
Rental	Space Rental Booking Fee	1	\$2,500.00	\$2,500.00	*50% Deposit
Damage Deposit	\$500 damage deposit (We will pay for security and insurance from this amount). If no damage, any left over will be returned after payments to security, insurance, and soda consumption.	1	\$500.00	\$500.00	
Bar	Bar - 2 kegs, 35 bottles of wine, and 150 soda	1	\$2,886.00	\$2,886.00	
Friday	Friday access	1	\$150.00	\$150.00	
<b>Total:</b>				<b>\$6,036.00</b>	50% Due + damage dpst
<b>Deposit:</b>				<b>\$1,750.00</b>	paid check thank you!
<b>Balance:</b>				<b>\$4,286.00</b>	
<b>Paid:</b>				<b>\$4,286.00</b>	
<b>Balance:</b>				<b>\$0.00</b>	paid on quickbooks

Checks Payable to The Conservatory  
 315 E. 5th St.  
 Suite 2  
 Des Moines, Iowa 50309

**Terms:**

- A. Any other services are additional, and will be invoiced to you.
- B. The Conservatory East Village (TCEV) is not responsible for work done by other vendors.
- C. TCEV as no liability if some unforeseen event beyond the control of that party prevents it from performing its obligations under this agreement.
- D. Diagram's are not to scale but are simple graphic representations of the rental item placement and actual setup may vary from the diagram.
- E. Proposals, plans, designs, and ideas prepared and provided by TCEV are solely for the use of TCEV and should not be used, reproduced, or relied upon by any other parties.
- F. No refunds on deposits or payments.

Sign: \_\_\_\_\_  
 Date: \_\_\_\_\_